

# HALSALL PARISH COUNCIL

Minutes of the Parish Council meeting held on Wednesday 12th November at 7:30 pm at Halsall Memorial Hall, Cross Lane, Halsall.

		Present: Cllr M. Lyons (Chair), Cllr N. McCarthy-Thomason (Vice Chair), Cllr. D. Adams, Cllr P. Barker, Cllr T. Atlay, C. Pyne (Clerk), C. Smith ( Clerk Ag), Cllr B.Roberts, Cllr R.Brookfield and Cllr E. Wright, Cllr L.Stephenson.
1.		<b>Introductions and Apologies for Absence</b>
		Apologies received from Cllr K. Wright
2.		<b>Declarations of Interest</b>
		Cllr Mary Lyons declared interest in S137 frogs application.
3.		<b>Open Forum</b>
3.1		<b>West Lancs Borough Councillors</b> None.
3.2		<b>Open Public Forum</b> None.
4.		<b>To confirm and sign the Minutes of the <a href="#">Council meeting held</a> on 8th October.</b> Agreed.
5.		<b>Discuss and agree on any matters arising From the Parish Clerks Report.</b>
5.1		Noted. St Aidan`s oven was repaired at a cost of £150.00 but remains broken. L.Stephenson & N.McCarthy-Thomason to source prices of new oven up to £750.00, initially to ask the company who repaired the oven for a refund or discount on new oven. Agreed.
5.2		Local resident to use the hall for an event free of charge, the resident has given support to St Aidan`s for many years. Agreed.
5.3		Remembrance wreaths cost £20 more than agreed in the July meeting. Agreed.
5.4		CCTV in full working order on council mobile phone. Cllr B.Roberts to have Memorial Hall CCTV installed, and Cllr N.McCarthy-Thomason to have St Aidan`s CCTV installed, both for backup purposes. Agreed. Local resident has paid for a new projector screen in St Aidan`s, to be installed Thursday 13th November. Noted.  <i>Local Government Act 1972 s111 power to perform subsidiary functions. Maintenance of council property and facilities.</i>
5.5		To note progress on <a href="#">HPC Open Actions</a> 4 closed, 8 carried forward.

		Chair to contact previous Councillor, to request return of Union Jack flags and road closure signs, that belong to the council. To be kept at the Memorial Hall. Clerk to research if they are on the asset register.
<b>6.</b>		<b>To receive reports from Representatives to outside Bodies and agree on any actions arising;</b>
<b>6.1</b>		<b>Lancashire Association of Local Councils</b> (Cllrs R. Brookfield & M. Lyons) None
<b>6.2</b>		<b>Ormskirk Foundation Trust</b> (Cllr D. Adams) Cllr D. Adams reported that the meeting on 20.10.25 there is now a full complement of 18 trustees in place (there were 9) A total of eleven bids were received for funding. All granted to value of £12915.00
<b>6.3</b>		<b>Shirdley Hill Community Association</b> (Cllr N. McCarthy-Thomason) Cllr N. McCarthy-Thomason reported that the preparations for the Christmas meals are going well. St Aidan`s is registered as a warm space and was granted £560.00, residents will not be charged for eight Lunch club sessions.
<b>7.</b>		<b>To receive reports from Working Groups and agree any actions arising;</b>
<b>7.1</b>		<b>Finance</b> (Cllrs M. Lyons, E. Wright, K. Wright, & D. Adams) No business.
<b>7.2</b>		<b>Human Resources</b> (Cllrs K. Wright, M. Lyons, & P. Barker) Cllr M. Lyons reported that the vacancy for parish clerk will be advertised in the Halsall Parish news in December and on the website. Interviews are planned for January 2026.  All HR actions, Local Government Act 1972 s112 power to appoint such officers as the Council thinks necessary for proper discharge of duties.
<b>7.3</b>		<b>Traffic and Road Safety</b> (Cllrs N. McCarthy-Thomason, R. Brookfield, & B. Roberts) Five car crash on Delf Lane A5147 Halsall, road closed for half a day.
<b>7.4</b>		<b>Flooding</b> (Cllrs E. Wright , D, Adams & R. Brookfield) No business.
<b>7.5</b>		<b>Healthy Halsall None</b> No Business.
<b>7.6</b>		<b>Environment &amp; Biodiversity Working Group</b> (Cllr M. Lyons, P Barker) No Business.
<b>8.</b>		<a href="#"><b>Planning Applications</b></a>
<b>8.1</b>		<b>Applications</b> 2025/0835/PNP Consideration of Details for Prior Approval - Agricultural

		storage building. Land North of Plex Lane, Plex Lane, Halsall, L39 7JY 2025/0909/FUL Single storey side / rear extension and partial reconfiguration of ground floor layout. 110 Renacres Lane, Halsall, Ormskirk, Lancashire, L39 8SF.
8.2		<b>Any planning applications published on day of the meeting</b> None.
8.3		<b>To Note Recent Planning Decisions</b>
		2025/0349/FUL Decision: Planning Permission REFUSED Proposal: Erection of New Bungalow Location: 31 Renacres Lane, Halsall, Ormskirk, Lancashire, L39 8SF 2025/0698/FUL Decision: Planning Permission Granted Proposal: Erection of two-storey extension to front of dwelling house, new porch, first floor extension to side and rear. New windows and solar panels, alterations to driveway, and dropped kerb. Location: 27 Renacres Lane, Halsall, Ormskirk, Lancashire, L39 8SF
9.		<b>Finance</b>
9.1		<b>To approve the <a href="#">Schedule of Payments for November</a></b> Agreed.
9.2		<b>To review the <a href="#">Spend to Date and Budget Allocations</a></b> Agreed.
9.3		<b>To approve the <a href="#">Bank Reconciliation</a></b> Agreed.
9.4		<b>Independent Review of Bank Balances</b> Cllr E Wright had circulated bank balances. Agreed
10.		Payment of CIL £1692.75 received 5th November 2025.
11.		Clerk (Ag) explained the reversal of payments made to current account & CIL, a Payment of £5547.23 will be paid into the reserves account by 18th November 2025. Approved.
12.		To Approve, PDF Pro installed on Clerk Ag laptop, prior to Clerk leaving at cost of £60. Approved.
13.		<b>Woodland project.</b>
13.1		To approve. Formation of charitable incorporated organisation. Agreed.
13.2		To approve. Reserves money for solicitors fees, approx £5000. Agreed.
13.3		To approve an organisation name and form a working group. Agreed.

		Cllr's D.Adams, T.Atlay, P.Barker and L.Stephenson to form a working group. Agreed. Cllr D.Adams to look at criteria and propose a name for the working group. Agreed.
14.		To approve a quotation of £420.00 for the cleaning of the gutters at St Aidan's and the fitting of hedgehogs. Refused. Cllr's D.Adams & N.McCarthy-Thomason, to carry out the work. Clerk to check insurance policy to ensure HPC is covered for Cllr's carrying out maintenance. £100 proposed for the cost of hedgehogs. Agreed.
15.		To approve a S137 grant for the Frogs group, Shridley Hill, to pay for their insurance. Confirmed that WLBC are not responsible for this working group's Insurance. Agreed. Local Government Act 1972 s137, grants to local organisations providing a benefit to some or all of the residents.
16.		<b>Notice of information-only items</b> Cllr N.McCarthy-Thomason asked for extra £80 for colour to be added to four pages in Halsall Parish magazine. Agreed.
17.		<b>Date and time of next meeting</b>
		Next meeting will be on 10th December 2025 at St Aidan's Hall at 7.30pm. Memorial Trust meeting to follow at approximately 8.15pm.
		Meeting closed 20.34pm